Republic of the Philippines

National Electrification Administration

#57 NIA Road, Brgy. Pinyahan, Diliman, Quezon City

Contact Nos: 8929-1909 loc. 3138 & 4111

REQUEST FOR QUOTATION

RFQ No.: **25-02-013**

Sirs/Mesdames:

Please quote your latest/lowest price for the items listed below and submit your **Signed Quotation**, preferably using this form or your company's letterhead to NEA, General Services Division or send to **procurement@nea.gov.ph** or fax to **8926-1909 loc. 4111** on or before **05:00PM** of **21 February 2025.**

Please be informed that below procurement is subject to existing Government laws and regulations. As such, we would require the lowest complying supplier/bidder to submit the below documents which are necessary to effect awarding of contract.

Thank you.

JOEL C. SOMERA
Officer-In-Charge, General Services Division

REFERENCE: ***Purchase Request No.25-01-019/Date: January 30, 2025*** ***Requisitioner: ITCSD-ITSDD***

Item No.	UOM	DESCRIPTION	QTY.	NEA	SUPPLIER'S QUOTE	
				UNIT COST / ABC	UNIT COST	TOTAL AMOUNT
1		**Procurement of One (1) year Subscription of Adobe**		₱ 595,500.00		
		Creative Cloud Components:				
	lic	- Adobe Creative Cloud Team Licensing (All Apps) for	7			
		Seven (7) users				
	lic	- Adobe Creative Cloud / Adobe Acrobat Pro for	3			
		Three (3) users				
		Requirements for submission:				
		1) SIGNED quotation, preferably using this RFQ form or				
		your company's letterhead				
		For the winning supplier, please submit the following:				
		1) PhilGEPS Registration Number or Updated PhilGEPS Platinum;				
		2) Mayor's / Business Permit;				
		3) Certifricate of Registration (BIR2303);				
		4) Notarized Omnibus Sworn Statement; and				
		5) Latest Income Tax Return				
		Mode of Procurement: Small Value Procurement (Sec.53.9)			**TOTAL:**	
		Reference Number:				

Ramoncito P. Granados
Canvasser
2/17/2025
Date

Signature over printed name with date

Name of Company and Contact No.